St Francis Catholic Primary School

Google Classroom in G-Suite for Education

St Francis Catholic Primary School have signed up to use G-Suite for Education, a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more useful apps. G-Suites for Education is used by millions of education settings around the world.

Pupils at St Francis will use their G-Suite account to complete classwork and homework, communicate with their teachers and learn 21st Century digital citizenship. We are using a special version of the core G-Suite Apps to provide a secure learning intranet for our pupils and staff.

Children will each have their own Gmail login to access our system servers, the intranet and internet in school. The Gmail used to login can only be used within the security of the @st-francis-p.walsall.sch.uk Google domain, it cannot be used to send or receive external mail. Basic information, your child's name and start year, have been used to set up these accounts.

The Google Cloud contains much of the electronic work that your child completes in school. By logging in at home, using the same log in details as at school, your child can continue to work on projects started in school.

Our pupil accounts have a particular set of security settings to reflect the fact that the system is being used by a child, they have a much higher security setting that our staff. We take advice on these settings form companies that advise us.

On leaving school, we can transfer your child's digital learning record to his/her own Gmail account through the Google Take Out System, St Francis will not retain any data. All Google accounts will be deleted within a few weeks of a child leaving St Francis.

Google's Privacy Policy for G-Suite can be found here:
https://policies.google.com/privacy/update

Google also provides information about the information it collects and how is uses and discloses any information collected from G-Suite for Education accounts. You can read this notice online at: https://gsuite.google.com/terms/education_privacy.html

If you would like to learn more about how Google collects, uses and discloses personal information to provide services to us, please visit: https://edu.google.com/why-google/privacy-security/?modal_active=none

In line with St Francis Acceptable use policy, all pupils have been made aware of what behaviours are expected when working online. This includes the following:

Pupils need to know:

Pupils will follow school policies for appropriate use when using Internet based services such as G-Suites. These are considered an extension of the schools' network. Pupils have no expectation of privacy in their use as school and service administrators have the right and ability to monitor user accounts for policy and security enforcement, whether they access these accounts in school or at home.

Parents need to know:

Pupil email is archived, and the Pupil Acceptable Use Agreement will be enforced if a pupil is not adhering to this policy. School staff will monitor pupils' use of applications when pupils are at school. Parents are responsible for monitoring their child's use of applications when accessing programs from home; the school cannot take responsibility for home internet access and its set up. Pupils are responsible for their own behaviour at all times.

Please complete the Google form titled: **Acceptable Use Agreement** to record your consent and understanding of this policy.

In the current situation having a virtual classroom set up and in use will prevent your child missing valuable education input.